

**GREENE CENTRAL SCHOOL
GREENE, NEW YORK
BOARD OF EDUCATION MEETING
WEDNESDAY, OCTOBER 2, 2013**

A Board of Education meeting was called to order at 7:00 p.m. by President, Richard Boeltz, in the Board of Education conference room, High School/Middle School complex, 40 South Canal Street, Greene, N.Y.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Richard Boeltz, President
Mr. Ethan Day, Vice-President
Mrs. Helen Hunsinger
Mrs. Tammie McCauley
Mr. Timothy Crumb
Mrs. Karen Hendershott
Mr. James Strenkert (arrived @ 7:06 p.m.)

ADMINISTRATIVE STAFF PRESENT:

Mr. Jonathan Retz, Superintendent
Mr. Mark Rubitski, Business Manager
Mr. James Walters, Executive Principal 6-12
Mr. Timothy Calice, Director CSE/Associate Principal 6-12
Mr. Bryan Ayres, Intermediate School Principal
Mrs. Shelly Richards, Primary School Principal
Mrs. Mary Gell, CSE/CPSE Chairperson
Mr. Jordon Lilley, Transportation and Buildings & Grounds Supervisor

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Hunsinger, seconded by Crumb, to adjourn to Executive Session for the following at 7:01 p.m.:
 - Special Education Placements
 - Confidential Personnel Matter
 - Negotiations UpdateYes-6, No-0

EXECUTIVE SESSION

- Upon the recommendation of the Committee on Special Education, a motion was made by Crumb, seconded by Day, to approve the following placement(s): #710023126; #710023129; #710023155; #710023135; #710023139; #710023120.
Yes-6, No-0

**SPECIAL EDUCATION
PLACEMENTS**

- Motion made by Strenkert, seconded by Crumb, to adjourn Executive Session at 7:38 p.m.
Yes-7, No-0

**ADJOURN EXECUTIVE
SESSION**

- President Boeltz reconvened the meeting at 7:40 p.m.

RECONVENE

- 5. BUSINESS & FINANCE

Add: 5. Workers' Compensation Agreement for Clerk Services

**ADD./DELETIONS
TO AGENDA**

- Motion made by Strenkert, seconded by Hendershott, to approve the minutes for the regular meeting held on September 18, 2013, as presented.

**APPROVE MINUTES
9/18/13**

Yes-7, No-0

BOARD OF EDUCATION MEETING**PAGE 2****WEDNESDAY, OCTOBER 2, 2013****CALENDAR**

- October 14 – Columbus Day – No School
- October 16 – Career & Transitional Services Night – 5:00 p.m.
- October 16 – Board of Education Meeting – 7:00 p.m.
- October 18 – Early Dismissal Drill – Release all students 15 minutes early
- October 19 – Homecoming Parade – 10:00 a.m.
- October 19 – Homecoming Dance – 7:00 p.m.
- October 25 – Staff Development Day – No Students
- October 31 – Town Halloween Dance

**PUBLIC COMMENT:
MARY GELL- CAREER
& TECH. SERVICES
NIGHT**

- Mary Gell, CSE Chairperson, invited Board members to attend the Career & Transitional Services Night prior to the Board meeting on October 16th.

**BETH KOERTS -
PARENT/COMMUNITY
INVOLVEMENT**

- Beth Koerts commented on how well attended Open House and sports games are by parents and community. She stated that she is very proud of how supportive our parents and community are of the students and their activities.

**REPORTS:
TRANSPORTATION
YEAR END REPORT**

- The Transportation Year End Report for the 2012/2013 school year was noted. Mr. Lilley also reported that we have sold two surplus buses for a total sum of \$14,900.

ENROLLMENT REPORT

- The Enrollment Report for the opening of school, September 4, 2013 with a total enrollment of 1089 was noted.

EDUCATION AND PERSONNEL:**The Superintendent of Schools recommends the following Board actions:****ABOLISH POSITION-
PART-TIME OFFICE
HELPER – TRANSP.
DEPT.**

- Motion made by Hunsinger, seconded by Strenkert, to abolish a part-time office helper position in the Transportation Department immediately. The person who most recently worked in this position is Rebecca Simpson. The position has been reclassified as competitive Civil Service Typist.
Yes-7, No-0

**REQUEST FOR
UNPAID LEAVE OF
ABSENCE – KATHERINE
BROWN-COUNSELOR**

- Motion made by Strenkert, seconded by Day, to approve the request of Katherine Brown for an unpaid leave of absence from her position as a counselor from September 30, 2013 through November 1, 2013.
Yes-7, No-0

**APPOINTMENT(S):
CO-CURRICULAR
ADVISORS & STAFF**

- Motion made by Hunsinger, seconded by Hendershott, to appoint the individuals to the Co-Curricular Advisors and Staff Assignments Roster for 2013-2014 as presented and attached hereto as Exhibit "A".
Yes-7, No-0

**BUSINESS & FINANCE:
INTERNAL CLAIMS
AUDIT REPORT**

- Motion made by Crumb, seconded by Strenkert, to accept the Internal Claims Audit Report for August 2013 as presented.
Yes-7, No-0

**AUDIT COMMITTEE
MEETING MINUTES**

- Motion made by Hunsinger, seconded by Day, to accept the minutes of the Audit Committee meeting held on September 18, 2013 and attached hereto as Exhibit "B".
Yes-7, No-0

- Mark Rubitski, Business Manager, reported on a recent Workers' Compensation Self-Insurance Alliance meeting that he and Board member, Karen Hendershott, attended. He shared information on the following:

**WORKERS' COMP.
MEETING UPDATE**

- Fiscal Year Audit – clean, unqualified report;
- Budget Performance 7/2012 – 6/2013;
- Income Distribution – liabilities are a guestimate – could end up higher or lower;
- Cash Flow – historical data

Overall, the Consortium is in sound financial shape and operating as expected.

- Motion made by Crumb, seconded by Strenkert, to accept The Revenue & Budget Status Reports for August 2013 for the General Fund, School Lunch Fund, and Federal Grants & Capital Budgets as presented.

**REVENUE & BUDGET
STATUS REPORTS**

Yes-7, No-0

- Motion made by Hunsinger, seconded by Crumb, to approve the Agreement between the Workers' Compensation Self-Insurance Alliance and Greene Central School Board of Education for services of its Clerk, and to authorize the Board President to sign said Agreement on behalf of the district.

**WORKERS' COMP.
SELF-INSURANCE
ALLIANCE – CLERK
SERVICES**

Yes-7, No-0

- Mark Rubitski informed the Board that the Governor's office Contacted GCS regarding an executive order allowing Chenango County School Board's the discretion to extend payment on School taxes for 21 days in recent flooded areas. GCS has not been notified by anyone requesting an extension on their taxes and therefore will not offer the extension.

TAX RELIEF

**BOARD OUTSTANDING
ACTIONS LIST**

<u>Bd. Mtg. Directed</u>	<u>Task To Be Completed</u>	<u>Responsibility Of</u>	<u>Report Back</u>
3/7/07	Policy/Procedure Manual	Board and Superintendent	Ongoing
7/17/13	Dept. Chair Presentation	Superintendent	July/August
8/7/13	Revenue & Budget Status Review	M. Rubitski	10/16/13

**SUPERINTENDENT'S
REPORT:**

- **Superintendent, Jonathan Retz, reported on the following:**

1. APPR – Resubmitted today with requested changes and expect a response by the end of the week. It will then be reviewed and approved by the GTA and GAA prior to Board approval.

2. October Conference Day – New web page training; Common Core; data driven instruction, and other building specific topics/areas will be the focus for the day.

3. BOCES Sub-Regional Groups – Superintendent Retz attended a meeting with Oxford, Bainbridge-Guilford and Afton to discuss possibilities of sharing services, etc. Superintendent Retz stated that it was a good meeting with a lot of ideas discussed.

4. School Resource Officer – Superintendent Retz met with Lew Ford from BOCES who indicated that there are monies available to possibly restore School Resource Officers at no costs to the district.

- **5. UPK Grant** - Mrs. Shelly Richards, Primary School Principal, and Superintendent Retz are looking at possible grant money to extend our UPK program to another part-time or full time program. There currently are 14-15 students on a waiting list. The Board gave their approval to pursue grant options.

- **6. Homecoming** - Parade will be on Saturday, October 19th at 10:00 a.m. The Grand Marshall will be Mary Wentlent. There will be a number of new teams participating in the parade this year. The Board will have a float if any Board members would like to help with decorating and/or ride on the float Saturday morning.

- **7. Varsity Football** – Superintendent Retz stated that the Varsity Football team is struggling with injuries. They currently have 7 or 8 players out and have had to move JV players up to cover the positions. Two JV games have had to be cancelled due to lack of players.

**PUBLIC COMMENT:
HELEN HUNSINGER-
CHEN. CTY. SCHOOL
BOARDS MEETING**

- Board member, Helen Hunsinger, reported that she attended a recent Chenango County School Boards' meeting and they discussed the Legislative Breakfast and Greene will be hosting the spring meeting in April.

ADJOURNMENT

- Motion made by Strenkert , seconded by Crumb, to adjourn the meeting at 8:32 p.m.
Yes-7, No-0

Respectfully submitted,

Donna Marie Utter
District Clerk